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COMMISSION SPECIAL MEETING AGENDA

March 14, 2023

To be held virtually via MS Teams and in person at the Port of Seattle Headquarters Building – Commission Chambers, Pier 69, 2711 Alaskan Way, Seattle WA. You may view the full meeting live at meetings.portseattle.org. To listen live, call in at +1 (425) 660-9954 or (833) 209-2690 and Conference ID 630 914 315#

ORDER OF BUSINESS

10:00 a.m.

1. CALL TO ORDER

2. EXECUTIVE SESSION – if necessary, pursuant to RCW 42.30.110 (executive sessions are not open to the public)

? 12:00 noon – PUBLIC SESSION

Reconvene or Call to Order and Pledge of Allegiance

3. APPROVAL OF THE AGENDA (at this time, commissioners may reorder, add, or remove items from the agenda)

4. SPECIAL ORDERS OF THE DAY

4a. Annual Executive Director Performance Review (no enclosure)

5. EXECUTIVE DIRECTOR'S REPORT

6. COMMITTEE REPORTS

7. PUBLIC COMMENT – procedures available online at <https://www.portseattle.org/page/public-comment-portcommission-meetings>

During the regular order of business, those wishing to provide public comment on items related to the conduct of the Port will have the opportunity to:

1) Deliver public comment via email: All written comments received by email to commission-publicrecords@portseattle.org will be distributed to commissioners and attached to the approved minutes.

2) Deliver public comment via phone or Microsoft Teams conference: To take advantage of this option, please email commission-public-records@portseattle.org with your name and the topic related to the conduct of the Port you wish to speak to by 9:00 a.m. PT on Tuesday, March 14, 2023. (Please be advised that public comment is limited to topics related to the conduct of the Port only.) You will then be provided with instructions and a link to join the Teams meeting.

3) Deliver public comment in person by signing up to speak on your arrival to the physical meeting location: To take advantage of this option, please arrive at least 15 minutes prior to the start of any regular meeting to sign-up on the public comment sheet available at the entrance to the meeting room to speak on items related to the conduct of the Port.

For additional information, please contact commission-public-records@portseattle.org.

Founded in 1911 by a vote of the people as a special purpose government, the Port of Seattle's mission is to promote economic opportunities and quality of life in the region by advancing trade, travel, commerce, and job creation in an equitable, accountable, and environmentally responsible manner.

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8. CONSENT AGENDA (consent agenda items are adopted by one motion without discussion)

8a. Approval of Minutes of the Regular Meeting of February 14, 2023, and the Special Meeting of March 2, 2023. (no enclosure)

8b. Approval of the Claims and Obligations for the Period February 1, 2023, through February 28, 2023, Including Accounts Payable Check Nos. 947084 through 947451 in the Amount of \$3,569,951.18; Accounts Payable ACH Nos. 052425 through 053144 in the Amount of \$46,527,068.37; Accounts Payable Wire Transfer Nos. 015995 through 016006 in the Amount of \$10,790,274.25; Payroll Check Nos. 205618 through 206046 in the Amount of \$238,397.08; and Payroll ACH Nos. 1120043 through 1124398 in the Amount of \$13,484,546.07, for a Fund Total of \$74,610,236.95. (memo enclosed)

8c. Authorization for the Executive Director to Advertise, Award, and Execute a Major Works Construction Contract for the Communication Enhancement Project at Seattle-Tacoma International Airport, and to Use Port of Seattle Crews for Construction Activities, in the Amount of \$7,840,000, Fully Authorizing the Estimated Project Budget of \$11,000,000. (CIP# C801161) (memo and presentation enclosed)

8d. Authorization for the Executive Director to Proceed with a Revised Project to Replace the Port Badge System and to Execute Contract(s) for Software, Equipment, Vendor Services, and Ten Years of Software License and Maintenance Fees, for a Revised System Replacement Scope in the Amount of \$4,200,000, and a Total Estimated Project Cost of \$5,000,000. (CIP# C801201) (memo enclosed)

8e. Authorization for the Executive Director to Execute a Contract for Network Firewall Support for a Period Not-to-Exceed Ten Years in an Amount Not-to-Exceed \$3,500,000 Over the Ten-Year Period. (memo enclosed)

8f. Authorization for the Executive Director to Proceed with Construction of the SEA Load Dock Access Control N04456 Project, and to Use Port Crews, as Well as Small Works On-Call Contracts to Perform Construction Work for the Project, in the Amount of \$325,000, and an Estimated Project Cost of \$405,000. (CIP# C801357) (memo enclosed)

8g. Authorization for the Executive Director to Approve a Budget Increase of \$150,000 to the Existing Small Capital Project at the Marine Maintenance South Office to Expand Electrical Service Capacity, for a Revised Project Cost Not-to-Exceed \$450,000; and to Use Port Crews to Complete Construction. (CIP# C801088) (memo and presentation enclosed)

8h. Authorization for the Executive Director to Complete Design and Construction of the Air Cargo Building 167A/B Access Controls Project at Seattle-Tacoma International Airport, in the Amount of \$1,920,000, and a Total Estimated Project Cost of \$2,000,000. (CIP# C801288) (memo and presentation enclosed)

Commissioners: Ryan Calkins ? Sam Cho ? Fred Felleman ? Toshiko Hasegawa ? Hamdi Mohamed

Executive Director: Stephen P. Metruck

To contact commissioners: 206-787-3034 For meeting records and information: commission-public-records@portseattle.org 206-787-3210 www.portseattle.org

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8i. Authorization for the Executive Director to Increase the Project Budget by \$1,000,000 for a Revised Total Budget of \$3,000,000; and to Prepare Design and Construction Bid Documents for the Sanitary Pipe Replacement Project in the Amount of \$600,000, for an Estimated Total Project Cost Not-to-Exceed \$3,000,000. (CIP# C801239) (memo and presentation enclosed)

8j. Authorization for the Executive Director to Proceed with the Design and Preparation of Contract Bid Documents in the Amount of \$1,360,000 for the Landside Pavement Program Project Located at Seattle-Tacoma International Airport and to Authorize \$3,860,000 for the Construction of Pavement Rehabilitation Scope as Part of the Widen Arrivals Roadway Major Work Construction Contract, for a Total Amount Requested of \$5,220,000 and a Total Estimated Project Cost of \$10,000,000 for the Landside Pavement Program. (CIP# C801042) (memo and presentation enclosed)

8k. Authorization for the Executive Director to Advertise and Execute a Project Specific Contract for Design Services, to Develop a Project Definition Document and Progress the Overall Design to 30 Percent, and to Utilize Port Crews for Enabling Work Related to the Concourse HVAC Infrastructure Renewal and Replacement Program Project at the Seattle-Tacoma International Airport, in the Amount Requested of \$7,000,000 and the Anticipated Total Project Cost to be Determined During Project Definition. (CIP# C801265) (memo and presentation enclosed)

8l. Authorization for the Executive Director to Approve a Contract with State of Washington Tourism Designated for Collaborative International Tourism Marketing Efforts in the Amount of \$800,000. (memo and presentation enclosed)

8m. Commission Approval of International Travel Requests – Second Quarter 2023. (memo enclosed)

10. NEW BUSINESS

10a. Authorization for the Executive Director to Advertise and Award up to Three Major Public Works Contracts; to Execute Utility Agreements for the Relocation of Utilities; to Transfer \$527,000 of Budget from CIP# C800862 Terminal Security Enhancements to Support the Installation of Security Bollards; to Transfer up to \$3,860,000 of Budget from CIP# C801042 Landside Pavement Program to Support Additional Pavement Rehabilitation, and to Authorize an Additional \$73,600,000 for a Total Project Authorization of \$89,500,000 for the Widen Arrivals Roadways Project at Seattle-Tacoma International Airport. (CIP# C800866) (memo and presentation enclosed)

11. PRESENTATIONS AND STAFF REPORTS

11a. 2022 Financial Performance Briefing. (memo, report, and presentation enclosed)

12. QUESTIONS ON REFERRAL to COMMITTEE and CLOSING COMMENTS

13. ADJOURNMENT

Commissioners: Ryan Calkins ? Sam Cho ? Fred Felleman ? Toshiko Hasegawa ? Hamdi Mohamed

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